

Viewmont Safe Technology and Digital Citizenship Report 2023-2024

What devices are being used, and how are classes using them?

- Students in grades K-6 have a Chromebook issued specifically to them for use in academic engagement. These devices are used as a learning device to support the curriculum as well as for students to develop and create materials in class.
- Our students use outside programs (vetted by MCSD) as a tool for learning support in addition to enrichment opportunities. Students also have opportunities to develop skills related to self-direction, management, and engagement.
- Our students are able to practice or refine skills through the use of programs like IXL, Lexia Core5, and Zearn.
- Teachers are able to have students respond to articles, assignments and feedback using tools such as Google Classroom, Newsela, and Typing Agent. Teachers are also able to personalize learning through the use of Google Classroom to better meet the individual needs of students.
- Our Chromebooks are used for research and content creation via slideshows, presentations, short videos, graphic usage, and writing essays or other written pieces as evidence of individual or group learning. Some teachers have students use these as a part of an online learning portfolio using tools such as Classkick.
- iPads: iPads are being used primarily in Special Education settings. These devices are used to reinforce both ELA & Math Core Curriculum.

What are the main applications, programs, and sites used in different classes, grade levels, and subject areas?

- Lexia - Core5: ELA (grades K-3)
- Seesaw (Kindergarten)
- Google Classroom (all Core subject areas, 1-6)
- Classkick (any subject area, Grades 1-6)
- Nearpod (all Core subject areas, K-6)
- Great Minds - Wit & Wisdom (ELA, grades 2-6)
- Great Minds - Eureka Math (math, grades 1-6)
- Zearn (math, K-6)
- Embarc (math, grades 1-6)
- Utah Compose (writing, 3-6)
- IXL: (ELA, math, & science, 3-6)
- Learning A-Z Kids (grades K-5)
- CommonLit (4-6 *primarily*)
- Readworks (ELA, grades 2-5)
- Illuminate (all Core subject areas, 1-6)
- Kahoot! (all Core subject areas K-6)
- Typing Agent (Keyboarding, 1-6)
- Google Suite, i.e. – Google Doc, Slides, etc. (all Core subject areas, 1-6)
- Go Noodle (grades K-4)
- Class Dojo (some classrooms)
- Flashlight 360 - *for our ESL students*

- The schoolwide expectation is for teachers to communicate regularly with parents regarding the use of the applications and the programs being used as well as how they are being used in the classroom.
- Here is a list of the [approved elementary apps](#) for MCSD.
- Apps that are not on the approved app list, must be reviewed and approved by the district IT team using [this form](#).

What supervision practices are in place when students are online?

- District filters are in place for online use and internet searching.
- Students use district approved applications and sites via their Clever log-ins. Access to the internet or unapproved sites is prohibited unless supervision is in place or until the site is approved and added to Clever.
- Teachers have established supervision protocols that are developmentally appropriate for their individual classrooms.
- When students work on their computers, work is teacher directed and closely monitored. Teachers are to be walking around during computer time to ensure that students are appropriately using and managing their devices but they also have access to Net Ref (a management tool that allows teachers to monitor student internet access and usage remotely and immediately).
- Teachers have also frontloaded expectations and appropriate usage rules with their students, and these are frequently revisited over the course of the school year.

Are there management tools used that allow teachers to digitally monitor student use or limit access to come applications or sites?

- Clever is the most predominant management tool used at Viewmont. Clever is the platform for approved software applications that have district approval. If a student has moved outside of Clever it is noticeable.
- Teachers also have the use of Net-Ref which is an online monitoring tool. If a student is accessing a digital tool other than the one he/she should be using, the teacher can either send the student a digital message reminder or close down their digital access remotely. This management tool has helped our students to be more focused on their learning as well as to realize their online actions are closely monitored.
- MCSD also has filters which help to prevent students from accessing unapproved sites. These help to keep students from seeing inappropriate content. You can find access regarding MCSD's filters on the District Safe Technology and Digital Citizenship [report](#).

What are the school rules when inappropriate information appears for students, staff, and parents?

- Students are asked to tell the teacher (or trusted building adult) if something is happening on their Chromebook that they need help with; the same rule applies if something makes them uncomfortable. When doing this, students are asked to close or lower their screens so that others do not see what is making them uncomfortable.
- If students are found to have violated either class or school rules regarding technology (*inappropriate access, use of device, etc.*), consequences will be imposed. There are a range of options that can include but are not limited to loss of access for a period of time, suspension, or police notification (*if necessary*). Parents will always be contacted in instances of inappropriate use or access. Additionally, the administration sees this as an opportunity to provide ongoing education regarding smart, safe, appropriate choices.

Are there safe reporting procedures for students, staff, and parents so that reporting is safe and encouraged?

- Faculty and staff continue to stress the safe and appropriate use of technology. Our goal is for everyone to feel safe when using technology and to respect the devices being used. Students have been asked to report, to a trusted adult, any inappropriate material they encounter (*whether on their device or that of a peer*) so that the teacher can prevent usage until the situation is investigated. If a teacher or other adult determines that usage needs to be reported or is uncertain about what has been accessed, they notify the principal immediately. If the principal is unavailable, teachers are to notify MCSD's Technology Department for support with the issue.
- Students are continually reassured that they will not be in trouble for reporting something. We ask that if they "see something" that they "say something".
- If inappropriate usage is determined, the teacher and appropriate paraprofessionals are also notified of the terms of restricted use.

How does the school balance access and safety for the grade levels at your school?

- MCSD's filters block inappropriate sites or materials. There are now tools available (ex: my VR Spot) that allow teachers to utilize online programs such as YouTube or other videos by blocking ads. This protects the instructional integrity of the tool while preventing students from being exposed to pop-ups.
- Teachers are encouraged to pull all websites they will be regularly using, after vetting the content to ensure it is appropriate, into Clever. This allows them to access the site, without having to type in the URL, and preventing them from inadvertently accessing material that could be deemed inappropriate, irrelevant, or unsafe because it has "popped up".

What does the administration see as important opportunities for our students related to constructive, proactive technology use?

- Viewmont's administration commits to working with both the SCC and Building Leadership Team to identify the most effective and meaningful ways in which digital citizenship can be taught, stressed, and revisited.
- The administration commits to supporting teachers and students and to provide opportunities to learn new programs and experiment with new applications and tools.
- The administration commits to understanding digital citizenship in order to protect students' safety.
- Teachers will make use of technology in the classroom as a teaching opportunity and in ways that will support individual students. Technology should provide an opportunity for student engagement while helping them to also safely navigate sites when learning about content and concepts.
- Teachers will make use of technology as a teaching tool to enhance student learning experiences and engagement. They will encourage student use of technology and allow for opportunities with technological engagement in the curriculum.
- Students will use the technology available at Viewmont as a learning tool and to better understand its power in the world around them. They will use the applications, with efficacy, to continue developing life-long skills that will help them navigate the 21st century College and Career Readiness expectations.
- Parents will play a role in reinforcing the concept of digital citizenship within their homes. They will ask questions or notify the school of concerns they have.

What training is currently provided to students about digital citizenship and safe use of technology?

- Teachers employed by MCSD must complete a Digital Citizenship course (in person or online).
- Students must participate in and complete Digital Citizenship courses. We use the district approved Nearpod lessons (there are 4 and they focus upon topics such as communication, cyber bullying and safety on the internet, security and passwords, etc.) or modules from Common Sense Media. This year our STEM specialist is also helping with the Digital Citizenship component so our students are getting additional attention on Digital Citizenship.
- We have a NetSmartz Assembly for students in K-2 and 3-6 which focuses upon internet safety (in the fall).
- We also participate in a White Ribbon Week which stresses safe reporting, what to do if you see something you shouldn't while online, what is okay to see online, etc. Teachers lead mini lessons as a part of this week and events are held throughout the week. This is held during the spring.

What training or information is provided to parents about how to discuss and support digital citizenship and safe technology use with their children and how to report inappropriate content?

- There is the MCSD Computer Use Agreement that both the student and parent are to review together and sign each year. Teachers also review this with students in their classrooms.
- If a parent suspects or sees a student accessing inappropriate information, we ask that they notify the school right away so that we can quickly and officially address the concern through the District's Technology Office.
- During White Ribbon Week, each day's message regarding internet safety is posted on Parent Square, our Electronic Sign Board, and on the school's Instagram page. Students are also provided with information and are encouraged to discuss it with their family as our hope is to foster conversations around digital citizenship.
- Schoolwide technology access continues to provide opportunities but also reminds us that we need to be proactive in our communication about use and information about technology with our families. This process will continue to evolve and improve as the Principal and School Community Council (SCC) identify needs and ways in which we can effectively reach our community when sharing information.